

Summer Solstice Festival 2025 – Vendor Requirements

I. Applications

1. All applications must be received by Friday March 28, 2025.
2. Artists will be notified of decisions by April 15th, 2025.
3. All categories will be juried and reviewed prior to acceptance.
4. Completion and submission of this application does not guarantee acceptance.

II. Booths

1. A small booth fee of \$75 will be charged to cover show expenses incurred by Berea College Trace for operation. This is nonrefundable and will be due by April 30th from accepted artists. The payment will be submitted through a secure payment portal from
2. Booths and displays must be aesthetically pleasing.
3. This is a one-day outdoor event. Artists must provide their own tent and ensure it is secure against inclement weather or wind.
4. Each booth size will be 10 feet by 10 feet. If you require a larger area, please state so in the comment section of your application and we will try to accommodate your booth needs, space permitting. A request for increased booth size will be accepted or denied in your acceptance or denial email. There will also be an increased fee to \$110 for a booth expanding into two traditional spaces.
5. Some storage will be allowed behind your tent/booth, but please keep it hidden.
6. Set up and take down times will be allotted before and after the event in groups. You will be notified of your allocated timeslots upon acceptance.

III. Event and Location

1. Participation is open to all handmade fine arts and crafts. All work must be of an original concept executed and designed by the artist in attendance. No “buy/sell” or retail vendors are allowed.
2. Artists are responsible for payment processing as none will be provided by Berea College Trace.

3. Each exhibitor is responsible for collecting the state sales tax and filing them for any work sold.
4. Artists will assume all liability for their work.
5. There will not be a rain date as the event will go on.
6. There will not be an ATM on site, but there are locations throughout the city at local banks.
7. There will be no charge for admittance for guests.
8. Transportation will be provided to and from parking for vendors or guests if needed on limited availability.
9. The event will occur on the lawn of Berea College's Log House Craft Gallery and expand to College Square, which houses Papa Leno's, Boone Tavern Hotel and Restaurant, and many artisanal shops.